

16 December 2024

Dear Parent/Carer

Re: Targeted Parents' Consultation (All Years)

I am writing to inform you about the forthcoming targeted parents' consultations scheduled to take place on Thursday, 09 January 2025 (Years 7 to 9) and Tuesday, 14 January 2025 (Years 10 and 11).

This consultation evening is in addition to our subject and tutor parents' evenings and represents a useful opportunity to discuss your child's: academic progress; behaviour for learning (including homework/independent learning); school attendance/punctuality and any other factors which may be affecting progress at school. During the meetings, positive improvement targets will be agreed (as applicable).

The meetings, lasting approximately 10 minutes, will be arranged and hosted by one of the following staff members: Form Tutor; mentor (Year 10/11 only); Head of Achievement and/or Pastoral Manager. Ideally these meetings will be 'face to face' but in some cases they may need to take place via telephone.

You will receive contact shortly (likely to be an email and/or phone call) from the member of staff allocated to host your meeting. They will confirm/agree the arrangements and exact time of your meeting.

Discussion time between parents/carers and school staff is an essential and proven way to ensure that we are working effectively together for the benefit of your child so we hope that you will make yourself available to participate in these important meetings.

In the meantime, if you have further questions please contact the relevant year office team.

Yours sincerely



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